

IWAI/HY/Carro/2006/3

24<sup>th</sup> September, 2008.

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Sub: - Quotation for “Design & printing of Brochure”.

Sir,

Inland Waterways Authority of India (IWAI) has prepared a Brochure showing details of River Navigational Charts available for sale in respect of three National Waterways. A specimen Copy of the Brochure is enclosed for reference.

IWAI is intended to print 300 (Three hundred) copies of the same after improving design of the Brochure as per Terms and Condition given below:-

Terms & Condition:-

1. The printing is to be done on A4 size glossy (both sides) hard paper of 170 gsm.
2. The quoted cost is to be inclusive of cost of paper, printing charges and supply of Brochure, complete in all respect.
3. A sample copy of printing (one page) in the specified paper mentioned above is to be submitted along with the quotation for assessing the quality of paper and printing.
4. Modified design of Brochure to be made and submitted within one week of award of work. Final printing to be done on getting approval of the modified design from IWAI.
5. One copy of the final Brochure is to be submitted within one week for proof reading.
6. Final 300 copies of Brochure is to be submitted within fifteen days after giving approval of proof reading.
7. 100% payment will be made within thirty days of submission of the required number of Brochure.
8. Duly filled sealed quotation may be submitted on or before 1500 hrs. on 7<sup>th</sup> October, 2008 to the office of ‘Hydrographic Chief, IWAI, A-13, Sector-1, Noida 201301 UP.
9. IWAI reserve the right to accept or reject any or all quotation without assigning any reasons.

(Hydrographic Chief)

**Sealed quotation offer for design and printing of brochure.**

1. Cost of Design of Brochure :
2. Cost of Printing of one Brochure :
3. Taxes/VAT, if any
4. Total cost (for 300 copies) :
5. Terms & Conditions (if any) :

(Name and Signature of the Authorised person submitting quotation with date)