

No. 1-IWAI/ADMIN/KOL/(12)/2004/

Dated:- 20, Jun-.2009

NOTICE INVITING QUOTATION

Sealed quotation are invited for making of the wall almirah and tabletop and installation at IWAI, Kolkata office. The quotation should reach at Kolkata office latest by 25.06.2009 at 1500 hrs. as per the B.O.Q. enclosed herewith & on the following terms and conditions.

TERMS & CONDITIONS :-

1. The price may be quoted including all the costs such as labour, taxes, material, transportation etc. as applicable. Not other extra charges will be entertained.
2. The above work shall be completed within 5 (Five) days from the date of receipt of the work order.
3. 100% payment will be made by cheque within 15 (Fifteen) days from the date of successful completion and certification of the bill by the office concerned after deducting the statutory dues.
4. In case of delay in completion of work liquidity damage @ 1% per day subject to a maximum of 5% will be charged.

Encl:- As stated.

(Arun Roy)
Director

B.O.Q. FOR WALL ALMIRAH & TABLETOP MAKING & NSTALLATION

<u>Sl.No.</u>	<u>Description</u>	<u>Qty.</u>	<u>Rate</u>	<u>Amount.</u>
01.	Making of wall almirah of size 6'6"x4'x1' made by 19 MM ply wood, 6 mm ply wood, liping with polishing complete including shutters, light, glass shelf, steel stand. The rate should be inclusive of all labours, materials, taxies etc and should be fitted in office & labour charges at IWAI Kolkata office.	01 Job		
02.	Making of Tabletop of size 5'x2' made by 19 mm ply wood polishing & fitting including all materials & labour charges at IWAI Kolkata office.	01 Job		

TOTAL

(SIGNATURE OF THE FIRM)

DIRECTOR