

**SUB : NOTICE INVITING QUOTATION FOR COMPREHENSIVE ANNUAL
MAINTENANCE CONTRACT OF COOLING EQUIPMENTS OF IWAI KOLKATA
OFFICE**

Sealed quotations are invited from reputed service providers for carrying out Comprehensive Annual Maintenance (A.M.C. including spares) of the cooling equipments (water cooler and air conditioners) of IWAI Kolkata office as per Annexure I enclosed and Terms & conditions given below.

TERMS & CONDITIONS

1. The price may be quoted including all the costs such as labour, taxes, materials, VAT/Taxes, spares, transportation etc. No other extra charges will be entertained.
2. The Annual Maintenance Contract period will be initially for one year and extendable upto another year subject to approval of the Competent Authority.
3. 50% of the total charges will be paid in advance and within remaining 50%, 40% of the total charges will be issued after 6 months satisfactory service. Further the last remaining 10% of the total charges will be retained as security deposit and will be issued after satisfactory completion of work.
4. All of the equipments are in running condition. However they can be inspected by one during any working day prior to submission of the quotations.
5. The firm willing to participate should have similar work experience at least for a period of one year.
6. During the A.M.C. period, the firm should provide necessary service within 48hrs. of intimation.

The sealed quotation along with copy of last year I.T.Return details, Work experience certificate and valid Trade license should reach to IWAI, Kolkata Office on or before 12.07.2010 at 1500 hrs. and will be opened on same day at 1530 hrs. QUOTATION FOR ANNUAL MAINTENANCE OF COLLING EQUIPMENTS should be clearly written on the sealed envelope. Further detailed information can be obtained from this office during working hours.

IWAI reserves the right to accept or reject any or all applications without assigning any reasons and no correspondence will be entertained in this regard.

ANNEXURE- I

Sl. No.	Description of Equipments	Qty in Nos.	A.M.C. Rate (Rs.P)	Amount (RS.P)
1.	Water coolers, Usha – Shriram make	02		
2.	1.5 Ton Split Air Conditioner, Samsung Make	03		
3.	1.5 Ton Window Air Conditioner, L.G. Make	01		
4.	Service Taxes if any			
	TOTAL			

(Rupees _____)