



**भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण**  
**INLAND WATERWAYS AUTHORITY OF INDIA**

( पोत परिवहन, सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार )  
(MINISTRY OF SHIPPING, ROAD TRANSPORT & HIGHWAYS, Govt. OF INDIA)  
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**EXPRESSION OF INTEREST (EOI)**

IWAI/HY/16(3)/2001-Vol-V

Date: 10.11.2008

**Expression Of Interest (EOI) for short listing organisation for Management of National Inland Navigation Institute (NINI), Patna for the year 2008-09 & 2009-10.**

1. National Inland Navigation Institute (NINI) has been setup by Inland Waterways Authority of India (IWAI) to provide trained and experienced manpower for efficient management, operation and maintenance of Inland vessels of Inland Water Transport (IWT) sector. Under the Inland Vessel Act 1917 it is mandatory for Inland vessels to have qualified and trained manpower from a Government recognized institute with due certification from the respective State Government. Personnel trained from NINI can work on board IWT vessels owned by Government/Public/Private sector on deck/engine room depending upon their training, qualification and certification acquired by them. The details of facilities and training courses run by the institute are given at website :- <http://iwai.nic.in/niniweb.htm>
2. Inland Waterways Authority of India (IWAI) Government of India, which is the nodal agency for overseeing the management of NINI, Patna invites Expression of Interest (EOI) from bona fide and legally registered training institutes/organisations that are approved by the Director General of Shipping / legally registered companies involved in maritime training, for the MANAGEMENT of TRAINING activities at National Inland Navigation Institute (NINI), Patna.
3. Scope of work for the Management of Training at NINI :-
  - To recruit faculty in association with IWAI for imparting training, including, but not limited to, the Principal, two members of Senior faculty (one nautical and one engineering), eight members of Junior Faculty (for deck, engine, hydrography and dredging) and administrative staff including one each at the level of Administrative Officer, Supervisor(Civil), Junior Accounts Officer, Stenographer, Assistant, Librarian, Computer Operator cum Office Asst, Office Attendant on need basis.

- Develop a pool of competent visiting faculty to be invited on a need basis.
- Manage the training function of human resource base.
- Evaluate / update / develop course material for all levels of IWT training courses.
- Enhance the existing training resource base for IWT (library etc.) and update regularly.
- Liaise with local bodies for conducting practical training.
- Develop tools for evaluation of IWT training.
- Conduct IWT training function system audit on an annual basis.
- Implement any other IWT training function need as envisaged by IWAI.
- To examine the Candidates for their suitability for obtaining requisite certificates under the Inland Vessel Act.
- To facilitate examination of trained candidates to appear at appropriate certification examination.
- To hold admission tests for admission of candidates to various courses.
- To organize seminars/workshops for enhancing levels of performance in various fields of IWT sector.
- To take steps to facilitate placement of training and prepare annual plan and budget for activities of NINI.
- Send periodical reports to IWAI.

4. Eligibility Criteria:-

The organisation or Consortium intending to submit EOI must fulfill the following pre-qualification criteria:-

- a. Must have a sound standing for at least 5 years in the country.
- b. Must be a maritime training institute or maritime training solution provider.
- c. Must be conducting D.G. shipping approved courses.
- d. Must have a proven experience of management of training at the professional development level. Experience / Awareness of training in the Inland Waterways Transport (IWT) sector will have preference.
- e. Must have a proven track record of management of technical human resource in the relevant field of its expertise by showing its organisational strength including manpower.
- f. The annual accounts of organisation or Consortium should clearly indicate positive net worth.
- g. The organisation or Consortium should have excellent placement records of its trainees.

5. Components of Application:-

Interested organization fulfilling the above requirements are requested to submit the EOI with details of their eligibility and following documents:

- Background and full profile with details such as composition / ownership / shareholding pattern, management structure, details of top management (Board members), key officials of the Training Institute / Company / Trust.
- Tables showing organizational strength including manpower, other resources etc.
- List of organisations approaching for placement at the institute.
- Description of their financial position (applicants are required to furnish audited balance sheet / annual reports for last THREE years) showing turnover, net worth, profitability and cash flow or as certified by a firm of Chartered accountants.
- Details and level of present training being conducted by the Training Institute.
- Copy of Permanent Account Number issued by Income Tax Deptt.
- Any other document considered relevant in the context of the proposed assignment.
- Names and details of the contact person of the Training Institute.

6. Submission of EOI

- a. The submission of the Expression of Interest (EOI) together with requisite documents in a sealed envelope clearly mentioning “EOI FOR MANAGEMENT OF NINI” shall be addressed to the Hydrographic Chief, Inland Waterways Authority of India; A – 13, Sector 1, NOIDA, Distt. G. B. Nagar (U. P); Pin Code – 201 301 [Phone Nos. (0120) 2543931 / 2522969 / 2543972 and Fax No. (0120) 2543973 / 2543973 / 2544041] by the intending INSTITUTE in their own letter head by 1500 hours on 2.12.2008. The technical bid will be opened on the same day at 1530 hrs. in the presence of intending bidders
- b. IWAI reserves the right to accept or reject any or all tenders without assigning any reason and no correspondence shall be entertained in this regard.

7. Selection criteria:-

The following items shall be considered for evaluation of the institutes / short listing the eligible Institute for management of NINI:

<b>S. No.</b>	<b>Description</b>	<b>Marks Obtained</b>
1	Top managements profile of the Training Institute / Company / Trust.	25
2	Organizational strength.	20
3	Placement of Trainees.	25
4	Financial position.	20
5	Type of Training being conducted by the Training Institute	10

The short listed Institute will be asked to give a presentation for 10 minutes to show their capability to perform the work. The Institutes so selected will be asked to submit Financial proposal

8. Special Instructions :-

The prospective bidders may also collect, prior to submission of their EOI, all necessary information on their own regarding:-

- The present operational management parameters of NINI.
- Other related operational and commercial constraints if any, associated with the management of NINI at Patna.
- Intending bidders can visit NINI at their own cost with their own experts, on mutually convenient dates prior to pre-bid meeting.
- It is proposed to initially award the work for the period mentioned in the EOI. However, the work may be extended to the same tenderer for further period depending upon the performance.
- Estimated Cost of the work :- 60.00 Lakhs per annum.
- Proposed date of Pre-bid meeting (if required) :- 18.11.2008 at 1500 hrs.
- Last date of submission of EOI:- 2.12.2008 up to 15.00 hours.
- Date of opening of bid :- 2.12.2008 at 15.30 hours.
- The short listed eligible bidders will be asked to give presentation of 10 minutes duration on 10.12.2008 at 1530 hrs. Finally selected institutes will be asked to submit the financial proposal by 15.12.2008 at 1100 hrs. The financial bid will be opened on 15.12.2008 at 1500 hrs.
- Venue for pre-bid meeting / submission of EOI is **O/o the Hy. Chief, IWAI, A-13, Sector-1, NOIDA – 201 301.**
- For further details please contact IWAI office or visit website at [www.iwai.nic.in](http://www.iwai.nic.in)

**Hydrographic Chief**

## **EXPRESSION OF INTEREST (EOI) FOR PUBLICATION IN NEWSPAPER**

**INLAND WATERWAYS AUTHORITY OF INDIA**  
**NOIDA - 201301**

**EXPRESSION OF INTEREST (EOI)**

for short listing firms for Management of  
**National Inland Navigation Institute (NINI),  
Patna for the year 2008-09 & 2009-10**

Sealed offers are invited from bona fide training institutes that are approved by the Director General of Shipping involved in maritime training for the MANAGEMENT of National Inland Navigation Institute (NINI), Patna. Estimated cost - Rs.60.0 lakhs p.a. Last date of submission of EOI- 2.12.08 up to 1500 hrs. Date of opening-2.12.08 at 1530 hrs. For other terms & conditions please refer to IWAI website [www.iwai.nic.in](http://www.iwai.nic.in).

HY. CHIEF