



**INLAND WATERWAYS AUTHORITY OF INDIA
A-13, SECTOR -1, NOIDA
DISTT, GAUTAM BUDH NAGAR (U.P.)**

Inland Waterways Authority of India, invites applications from Indian nationals for the post of Documentation Officer (01 No.) on contract basis on consolidated salary of Rs.25,000/- pm, initially for a period of 01 (one) year likely to be extended on performance and need basis.

Full details, prescribed format etc. can be down loaded from IWAI website. (www.iwai.nic.in) Interested persons may visit website and the application in prescribed format along with requisite information to Secretary, IWAI within 45 days from the date of publication.

SECRETARY



INLAND WATERWAYS AUTHORITY OF INDIA
A-13, SECTOR -1, NOIDA
DISTT, GAUTAM BUDH NAGAR (U.P.)

Inland Waterways Authority of India, invites applications from Indian nationals for the following positions on contract basis initially for a period of 01 (one) year likely to be extended on performance and need basis.

Sl. No.	Position	No.	Desirable qualification experience	Consolidated salary p.m.
1.	Documentation Officer	01	Graduation from a recognized University with Economics or Transportation or Logistic OR operation research as one of the main subject OR Post Graduate Diploma in Management/MBA/BBA with specialization in Logistics or transportation of goods with minimum 55% Marks. Experience:- Experience of Research/Project work of two years in the area of Transport (preferably water transport) /Applied Economics/Economic geography/Logistics. The experience of working in an area connected with transport of Goods shall be an added qualification.	25,000/-

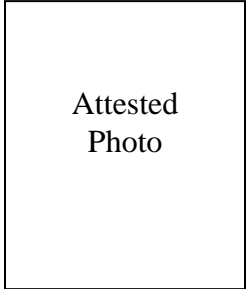
Application in Prescribed format (available on website) giving personal bio-data along with attested photocopies of certificates may be forwarded to Secretary, Inland waterways Authority of India, A-13 Sector,-01, Noida Distt. Gautam Budh Nagar (U.P.) Pin -201301 within 45 days from the date of publication i.e. 27.03.2011. Interested applicants are advised to visit IWAI website: www.iwai.nic.in

SECRETARY

PROFORMA

APPLICATION FOR THE POST OF DOCUMENTATION OFFICER

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication
(with Pin Code & Telephone number) :
4. Permanent Address :
5. (a) Date of birth (in Christian era) :
(copy of DOB certificate to be enclosed) :
(b) Age as on closing date of application :
6. Nationality :
7. Marital status :
8. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :
9. Whether working in any Central/State/UT/Autonomous body/PSU/Port organization/Semi-Govt. :
10. Educational/ Professional Qualifications: (Starting from Matriculation or equivalent onwards)



S. No.	Examination Passed	Year	Name of Board/ University	Class/ Division	% of marks	Main subjects
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11. Experience : (Including present employment)

S. No	Name of Employer	Designation of the Post held & nature of appointment	Pay scale/ Salary(C DA/ IDA)	Date of Joining	Date of leaving and reasons for leaving	Nature of duties performed
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12. Languages known :
13. Any other information such as experience, training, publication etc. in support of suitability for the post:

UNDERTAKING

14. I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief.

Place:

Date:

SIGNATURE OF THE APPLICANT

No. - To be certified by the Employer

Certified that the particulars furnished by the officer are correct as per the record held in this office and no vigilance/disciplinary case is either pending or contemplated against the officer.

No.

Signature

Date:

Name & Seal of the Employer/
Cadre Controlling Authority